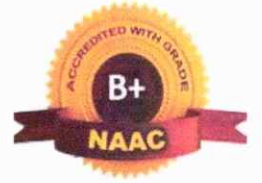




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**HON.SHRI.ANNSAHEB DANGE AYURVED MEDICAL
COLLEGE & POST GRADUATE RESEARCH CENTER,
A/P ASHTA, DIST :SANGLI, MAHARASHTRA**

INTERNAL QUALITY ASSURANCE CELL

IQAC is constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned





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interventionist strategies to remove deficiencies and enhance quality like the “Quality Circles” in industries.

Vision IQAC :

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objectives of IQAC :

The primary aim of IQAC is

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies of IQAC :

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions of IQAC :

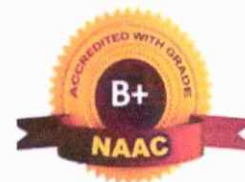
Some of the functions expected of the IQAC are:





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- a. Development and application of quality benchmarks
- b. Parameters for various academic and administrative activities of the institution;
- c. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d. Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- e. Dissemination of information on various quality parameters to all stakeholders;
- f. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- g. Documentation of the various programmes/activities leading to quality improvement;
- h. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- i. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;Periodical conduct of Academic and Administrative Audit and its follow-up
- j. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Benefits :

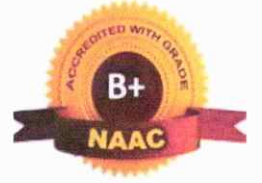
IQAC will facilitate / contribute to

- a. Ensure clarity and focus in institutional functioning towards quality enhancement;
- b. Ensure internalization of the quality culture;
- c. Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d. Provide a sound basis for decision-making to improve institutional functioning;
- e. Act as a dynamic system for quality changes in HEIs;





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- f. Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC is designed in our institution under the Chairmanship of the Head of the institution Dr. Pramod Budruk ,with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders which contains the following criteria ,

The composition of the IQAC is as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The membership of such nominated members is for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.





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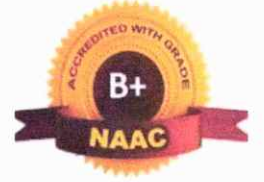
Member secretaries of IQAC since from its 13/01/2018

IQAC CELL		
1	Chairperson	Dr. Pramod Budruk
2	Nominee of Employers	Hon.Shri.Chimanbhau elas Rajendra Dange
3	Member from Management	Dr.R.A.Kanai
4	Administrative Nominee	Dr. Navneet Sangale
5	Nominee of Local Society	Dr.Satish Bapat
6	Coordinator of the IQAC	Dr.Anjali Upadhye
7	Nominee of Alumni	Dr. Pramod kanap
8	Nominee of Stakeholder	Dr. Dhiraj Malgave
9	Nominee of Industrialist	Dr.Sunil Inamdar,Arya Vaidya Kalpshala
10	Nominee of Student	Miss Arundhati Landge
11	Nominee Teacher	Dr. Alkananda Kulkarni
12	Nominee Teacher	Dr. Sarfaraj Landge
13	Nominee Teacher	Dr. Mahesh Inamdar
14	Nominee Teacher	Dr. Shraddha Shelke
15	Nominee Teacher	Dr. Musharaf Sayyad
16	Nominee Teacher	Dr. Amit pethkar
17	Nominee Teacher	Dr. Swapnil Patil
18	Nominee Senior Teacher	Dr. Subhash Patki
19	Nominee Senior Teacher	Dr. Sachin Patil





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The role of the Coordinator

The role of the coordinator of the IQAC is crucial in

1. Ensuring the effective functioning of all the members.
2. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.
3. To have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled.
4. To ensure that whatever is done in the institution for “education” is done efficiently and effectively with high standards.
5. To establish procedures and modalities to collect data and information on various aspects of institutional functioning.
6. To prepare the report of The Annual Quality Assurance Report (AQAR)
7. To create its exclusive window tab on its institutional website for keeping the records/files of NAAC, Peer Team Reports, AQAR

Gradually monthly reports formats were prepared for each department to pool the data. It started growing slowly under the leadership of Dr Anjali upadhye, IQAC has grown tremendously with following reforms like

1. Monthly reports formats were revised
2. Every 2 months once Criteria wise presentations were scheduled
3. Regular IQAC meetings are conducted
4. Criteria wise co-ordinator were appointed at institute level
5. Criteria wise different colour code files were distributed to each department.
6. For NAAC centralized documentation institutional NAAC room was created.
7. Support given to prepare own international journal & faculty publications
8. Support given to participate in research competition's
9. Research policy has been prepared and implementaed
10. Support given to PG students for workshops, seminars, publications





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11. Extention Policy has been prepared and implemented
12. Mentor Policy has been prepared and implemented
13. Awareness of Performance Appraisal System & Implementation

Significant Activities and contributions made by IQAC :

IQAC undertakes the following activities.

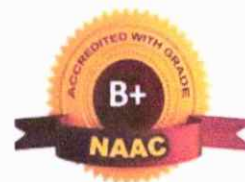
1. Prepare Annual strategic Action Plan for the year (Structured semester wise)
2. Collection of feedback from the students
3. Consolidates feedback Teacher wise/Course wise/Department wise
4. Takes action on the feedback
5. Organizes seminars/workshops to improve academic quality in curricular aspects
6. Organizes crash courses for teaching and non teaching staff to familiarize them novel methods of teaching and governance.
7. The IQAC helps the academic bodies to Interpret and implement the CCIM regulations.
8. Plan of Action by PO-PEO-CO
9. Plan of action for MOU/Collaboration/Industry visits etc.
10. Plan of action for Faculty welfare facilities/students welfare facilities etc
11. Help for research projects STRG/LTRG





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Enhancement and the outcome achieved during the year in sample format

Plan of Action	Achievements
Coordinates and collects the list of Journals approved by individual Boards of Studies	This will be forwarded to the Library with a request to annex the same to the existing list of Journals approved by MUHS/CCIM
Forward the feedback to all faculty members through their emails	It is presumed that this would enable them to realize the short comings and make quality improvement in the conduct of the courses
Constitute a high level committee to analyse the feedback to isolate specific student requirements and report the same to the concerned Heads of Department.	This would help the Departments to identify the academic requirements to improve the program
Prepare governing bodies and prepare the work	This will help to conduct academic smoothly & to follow work Distribution

IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Collection of feedback from the students
2. Consolidates feedback Teacher wise/Course wise/Department wise
3. Takes action on the feedback
4. Organizes seminars/workshops to improve academic quality in Curricular aspects
5. Organizes crash courses for teaching and non teaching staff to Familiarize them novel methods of teaching and governance.
6. The IQAC helps the academic bodies to Interpret and implement the CCIM & MUHS Regulations.
7. Conducts Academic Auditing





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8. Take stock of the Academic Activities undertaken by various Departments

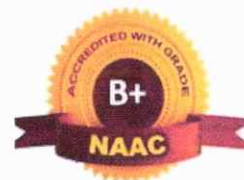
9 Teaching and Learning is an interactive process through which knowledge is shared and exchanged. The process can be effectively carried out only when the ambience is conducive and supporting aids and materials are provided. Here IQAC has a vital role that it intervenes every now and then to ensure a qualitative facilitation for the teaching and Learning process in the University. Based on the recommendations of IQAC, the institute has started implementing complete network connectivity in the campus that in turn a great support to students and faculty to surf in the world of information. IQAC has also become instrumental in facilitating equipped classrooms, laboratory and other infrastructural facilities. Faculty members are encouraged to update their knowledge in concerned subjects.

As per IQAC meeting held on 21/08/2018 and IQAC is reconstructed and following are the member secretaries of IQAC since from its 21/08/2018





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Revised IQAC Cell after 21/08/2018 is as follows

IQAC CELL		
1	Chairperson	Dr. S.N.Ojha
2	Nominee of Employers	Hon.Shri.Chimanbhau elas Rajendra Dange
3	Member from Management	Dr.R. A.Kanai
4	Administrative Nominee	Dr. Navneet Sangale
5	Nominee of Local Society	Dr.Satish Bapat
6	Coordinator of the NAAC	Dr.Ashok Wali
6	Coordinator of the IQAC	Dr.Anjali Upadhye
7	Nominee of Alumni	Dr. Pramod kanap
8	Nominee of Stakeholder	Dr. Dhiraj Malgave
9	Nominee of Industrialist	Dr.Sunil Inamdar,Arya Vaidya Kalpshala
10	Nominee of Student	Miss Arundhati Landge
11	Nominee Teacher (Criteria I)	Dr. Rajashri Bharati
12	Nominee Teacher (Criteria II)	Dr. Anuradha Patil
13	Nominee Teacher (Criteria III)	Mr. Akshay Chougule
14	Nominee Teacher (Criteria IV)	Dr. Shraddha Shelke
15	Nominee Teacher (Criteria V)	Dr. Shital Patil
16	Nominee Teacher (Criteria VI)	Dr. Amit pethkar
17	Nominee Teacher (Criteria VII)	Dr. Rupali Patil
18	Nominee Teacher (Part B)	Dr.Sarfaraj Landge
18	Nominee Senior Teacher	Dr. Pramod Budruk
19	Nominee Senior Teacher	Dr. Mahesh Inamdar

The IQAC initiatives placed before College authorities are –

1. Provision of new equipment and facilities for Research
2. Digitalization of Student Feedback





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3. Introduction ERP in administration & OPAC in Central Library
4. Introduction of Certificate Courses which improves clinical skills
5. Conducting Workshops ,faculty development programmes and Guest Lectures
6. Introduction to Policies such as Mentoring system, Extension activity policy, Research policy etc.
7. Motivation for publications & research projects
8. Sponsorship in the form of provision of Registration fees & TA/DA for seminar, conferences.
9. Guidelines for effective implementation of best practices.
10. Performance appraisal systems for teaching and nonteaching staff
11. Initiatives taken by the institution to make the campus eco-friendly
12. Monitoring student progress in academic performance.
13. In the year 2015-16, we have adopted direct ICT facility in the class rooms and encouraged live ICT based live video knowledge sharing with the students
14. As a result of continuous motivation and enhancement most of the faculty registered for PhD and few are on the verge of completing PhD.
15. Faculty members are encouraged to register for FDPs, orientation Programs, participate in conferences and write research papers.
16. Support given to prepare own international journals
17. Preparation of Annual Quality Assurance Report.





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Under the guidance of above committee work is going on.

IQAC CELL			
Sr.No.	Name of IQAC Member	Designation	Designation
Chairperson:Head of Institution			
1	Dr. Amit Petkar	Principal ,ADAMC ASHTA	Chairperson
Nominee of Employers			
2	Hon.Shri.Chimanbhau elas Rajendra Dange	Secretary, SDSS,Islampur	Member
Member from Management			
3	Dr.R. A.Kanai	Executive Director,SDSS Islampur	Member
Administrative Nominee			
4	Dr. Vikram Patil	Director, ADCET,Ashta	Member
Nominee of Local Society			
5	Dr.Satish Bapat	Trustee,SDSS,Islampur	Member
IQAC Coordinator of the NAAC			
6	Dr.Anjali Upadhye	IQAC Coordinator,	Member
NAAC CORE Coordinators of the NAAC			
7	Dr. Mahesh Inamdar	HOD & Professor ,	Member
8	Dr.Sarfaraj Landge	Asso.Professor ,	Member
Nominee of Alumni			
9	Dr. Suraj Kundale	Asst.Prof.Rasshatra	Member
Nominee of Stakeholder			
10	Dr. Dhiraj Malgave		Member
Nominee of Industrialist			
11	Dr.Sunil Inamdar,	Arya Vaidya Kalpshala	Member
Nominee of Student			
12	Miss Arundhati Landge		
Nominee Teacher			
13	Dr.Rajashri Bharati	Head, Criteria I	Member
14	Dr. Asharani Kore	Head, Criteria II	Member
15	Mr. Akshay Chougule	Head, Criteria III	Member
16	Dr. Shraddha Shelke	Head, Criteria IV	Member
17	Dr. Shital Patil	Head, Criteria V	Member






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18	Dr. Ashwini Patil	Head, Criteria VI	Member
19	Dr. Rupali Patil	Head, Criteria VII	Member
20	Dr. Archana Wadkar	Head, Criteria VIII	Member


NAAC
Co-ordinator
Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta


IQAC
Co-ordinator
Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta


PRINCIPAL
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