



Sant Dnyaneshwar Shikshan Sanstha's
Hon. Shri. Annasaheb Dange Ayurved Medical College
A/p : Ashta, Tal. : Walwa, Dist : Sangli - 416 301
Phone : 02342-241103/241108, Fax - 02342-241110
Website : www.adamcashta.com, E-mail : ashta.adamc@gmail.com

CHECKLIST OF DEPARTMENTAL FILES

Internal audit committee visited to Department on date. 29/07/2022

DEPARTMENT OF SHALAKYA

Sr. No.	Particulars	Yes	No	Need to Improve
1	Vision Mission-PO-PEO-CO- File	✓		
2	Student, Attendance Record Theory Practical	✓		
3	Dead stock Register	✓		
4	Syllabus Distribution	✓		
5	ATP Record	✓		
6	PG teacher record/PG Teacher Approvals PG Synopsis record	✓		
7	PG Dissertation Record	✓		
8	Departmental library Record	✓		
9	Museum/ Instrument chart record	✓		
10	Guest Lecture Record UG+PG	✓		
11	Internal Exam Records (MUHS)	✓		
12	Departmental Attendance muster	✓		
13	House keeping records	✓		
14	Certification program run by department (if applicable)	NA		
15	Profile of faculty	✓		
16	Visit tour/Field Visit Record file/Laboratory visit/Herbal garden /Animal House	NA		
17	Mentor Mentee Record	✓		
18	Departmental Research Project Record	✓		
19	Ph.d record	NA		
20	Research publications/books/chapter/conferences/CME/R OTP/FDP/workshop/ TTT etc with evidences and index	✓		
21	Departmental Meeting register and minutes of meeting			
22	Best Practises of Dept.			
23	Faculty Development Programme Departmental Calendar	✓		
24	Any Other (MOU)	✓		

Remark:-

Checked by:

H.O.D.

Verified by:- Chairman

Member

Expert

Co-ordinator
Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta

Approved by:-

Principal

Hon. Shri. Annasaheb
Dange Ayurved Medical
College & PGRC, Ashta



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DEPARTMENT OF RASASHASTRA

Sr. No.	Particulars	Yes	No	Need to Improve
1	Vision Mission-PO-PEO-CO- File	✓		
2	Student, Attendance Record Theory Practical	✓		
3	Dead stock Register	✓		
4	Syllabus Distribution	✓		
5	ATP Record	✓		
6	PG teacher record/PG Teacher Approvals PG Synopsis record	NA		
7	PG Dissertation Record	NA		
8	Departmental library Record	✓		
9	Museum/ Instrument chart record	✓		
10	Guest Lecture Record UG+PG	✓		
11	Internal Exam Records	✓		
12	Departmental Attendance muster	✓		
13	House keeping records	✓		
14	Certification program run by department (if applicable)	NA		
15	Profile of faculty	✓		
16	Visit tour/Field Visit Record file/Laboratory visit/Herbal garden /Animal House	Visit Not done		
17	Mentor Mentee Record	✓		
18	Departmental Research Project Record	✓		
19	Ph.d record	✓		
20	Research publications/books/chapter/conferences/CME/R OTP/FDP/workshop/ TTT etc with evidences and index	✓		
21	Departmental Meeting register and minutes of meeting	✓		
22	Best Practises of Dept.	✓		
23	Faculty Development Programme	✓		
24	Any Other	✓		
25	MOU's Records/Collabration Activity Records	✓		
26	Slow learner's Records/Advanced learner's Records	✓		

27 Departmental Calender ✓

Remark:-

Checked by:

H.O.D.

Verified by:- Chairman

Member

Expert

IQAC

Co-ordinator

Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta

Approved by:-

Principal

Hon. Shri. Annasaheb
Dange Ayurved Medical
College & PGRC, Ashta



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DEPARTMENT OF KAYCHITSCHA

Sr. No.	Particulars	Yes	No	Need to Improve
1	Vision Mission-PO-PEO-CO- File	✓		
2	Student, Attendance Record Theory Practical	✓		
3	Dead stock Register			
4	Syllabus Distribution	✓		
5	ATP Record	✓		
6	PG teacher record/PG Teacher Approvals PG Synopsis record	✓		
7	PG Dissertation Record	✓		
8	Departmental library Record	✓		
9	Museum/ Instrument chart record	✓		
10	Guest Lecture Record UG+PG	✓		
11	Internal Exam Records	✓		
12	Departmental Attendance muster	✓		
13	House keeping records	✓		
14	Certification program run by department (if applicable)			
15	Profile of faculty	✓		
16	Visit tour/Field Visit Record file/Laboratory visit/Herbal garden /Animal House	NA		
17	Mentor Mentee Record	✓		
18	Departmental Research Project Record			
19	Ph.d record	NA		
20	Research publications/books/chapter/conferences/CME/R OTP/FDP/workshop/ TTT etc with evidences and index			
21	Departmental Meeting register and minutes of meeting	✓		
22	Best Practises of Dept.	✓		
23	Faculty Development Programme Academic calendar	✓		
24	Any Other			

Remark:-

Checked by:

Prasanna
H.O.D.

Verified by:- Chairman *Chand* Member

Expert

Prasanna
Prasanna
IQAC 00

Co-ordinator

Hon. Shri. Annasaheb Dange
Ayurved Medical College Ashta

Approved by:-

Aspenkey
Principal
Principal

Hon. Shri. Annasaheb
Dange Ayurved Medical
College & PGRC, Ashta



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DEPARTMENT OF STRIROG

Sr. No.	Particulars	Yes	No	Need to Improve
1	Vision Mission-PO-PEO-CO- File	✓		
2	Student, Attendance Record Theory Practical	✓		
3	Dead stock Register	✓		
4	Syllabus Distribution	✓		
5	ATP Record	✓		
6	PG teacher record/PG Teacher Approvals PG Synopsis record	✓		
7	PG Dissertation Record	✓		
8	Departmental library Record	✓		
9	Museum/ Instrument chart record	✓		
10	Guest Lecture Record UG+PG	✓		
11	Internal Exam Records	✓		
12	Departmental Attendance muster	✗		
13	House keeping records	✗		
14	Certification program run by department (if applicable)	NA		
15	Profile of faculty	✓		
16	Visit tour/Field Visit Record file/Laboratory visit/Herbal garden /Animal House	NA		
17	Mentor Mentee Record	✓		
18	Departmental Research Project Record	✓		
19	Ph.d record	NA		
20	Research publications/books/chapter/conferences/CME/R OTP/FDP/workshop/ TTT etc with evidences and index	✓		
21	Departmental Meeting register and minutes of meeting	✓		
22	Course file of each Faculty Departmental Calendar	X		
23	Faculty Development Programme			
24	Any Other			

Remark:- staff attendance (Pravinsir) Departmental Calendar.

Checked by: for P. P. Kachis H.O.D.

Verified by:- Chairman [Signature] Member

Expert [Signature]

IQAC
Co-ordinator
Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta

Approved by:-

Ashtes
Principal
Principal

Hon. Shri. Annasaheb
Dange Ayurved Medical
College & PGRC, Ashta



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Internal audit committee visited to Department on date.. 29/07/2022

DEPARTMENT OF SHALYA

Sr. No.	Particulars	Yes	No	Need to Improve
1	Vision Mission-PO-PEO-CO- File	✓		
2	Student, Attendance Record Theory Practical	✓		
3	Dead stock Register	✓		
4	Syllabus Distribution	✓		
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7	PG Dissertation Record	✓		
8	Departmental library Record	✓		
9	Museum/ Instrument chart record	✓		
10	Guest Lecture Record UG+PG	✓		
11	Internal Exam Records	✓		
12	Departmental Attendance muster	✓		
13	House keeping records	✓		
14	Certification program run by department (if applicable)	NA		
15	Profile of faculty			
16	Visit tour/Field Visit Record file/Laboratory visit/Herbal garden /Animal House	NA		
17	Mentor Mentee Record	✓		
18	Departmental Research Project Record	✓		
19	Ph.d record	NA		
20	Research publications/books/chapter/conferences/CME/R OTP/FDP/workshop/ TTT etc with evidences and index	✓		
21	Departmental Meeting register and minutes of meeting			
22	Best Practises of Dept.			
23	Faculty Development Programme Academic Calendar	✓		
24	Any Other MOV's	X		

Remark:-

Checked by:

H.O.D.

Verified by:- Chairman

Expert

Approved by:-

Principal

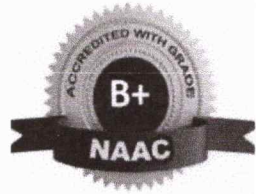
Hon. Shri. Annasaheb Dange Ayurved Medical College & PG

IQAC
Co-ordinator
Hon. Shri. Annasaheb Dange
Ayurved Medical College, Ashta



SantDnyaneshwarShikshanSanstha's
**Hon. Shri. Annasaheb Dange Ayurved Medical College
& Post Graduate Research Center**

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NAAC Accrediatated ISO Certified 9001-2015,14000-2015



Date: 27.07.2022

Notice

TO WHOMEVER IT IS CONCERN

This is to inform that meeting of **Intercollegiate Committee Heads** for year 2022-2023 will be held on 28.07.2022 at 10.30 a.m. at meeting hall.

Agenda:

1. Submission Report of committee of year 2021-2022
2. Revision of last year work
3. Planning for the new year
4. Any other related issues

(Note :Report of committee Should be submit at meeting of year 2021-22)

Ashta
27/7/2022
PRINCIPAL

Shri. Annasaheb Dange Ayurved Medica
College, Ashta, Tal.Waiwa, Dist.Sangli



Sant Dnyaneshwar Shikshan Sanstha's
Hon. Shri. Annasaheb Dange Ayurved Medical College
& Post Graduate Research Center

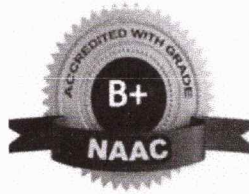
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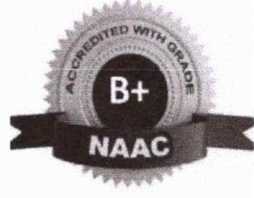
ISO Certified 9001-2015, 14000-2015



Sr.No.	Name of Department	Name of HOD	Departmental Email	Sign
1	Rachana shastri	Dr. S.G. Patki	adamc.rachanashastri3@gmail.com	Patki
2	Kriya shastri	Dr. Ashwini Patil	adamc.kriyashastri@gmail.com	for Patil
3	Samhita Siddhant	Dr R. H Bharati	adamc.samhita@gmail.com samhita.adamc@gmail.com	Bharati
4	Rog Nidan	Dr. R.V. Desai	rognidan.adamc@gmail.com	Desai
5	Dravyaguna	Dr. S.S. Kandhaskar	dravyaguna.adamc@gmail.com	Kandhaskar 18/7/22
6	Shalakyatauta	Dr. Sujata Kate	shalakya.adamc24@gmail.com	Kate 18/7/22
7	Swasthamitta	Dr. Tatpaje N-B.		Tatpaje 18/7/22
8	Panch Karma.	Dr. A.D Kulkarni	adamc.Panchkarma@gmail.com	Kulkarni 18/7/22
9	Shalya Tantra	Dr. Prayadashree	shalyatantra.adamc@gmail.com	Prayadashree
10	Prasuti Tantra Evum stoisog	Dr. Nisha Panhalkar	stoisog.adamc@gmail.com	Panhalkar 18/07/2022
11	Bahrog	Dr. Reshma Phem	balrog.adamc@gmail.com	Phem 18/7/2022
12	Kayachikitsa	Dr. Varsha Khet	adamc.kayachikitsa@gmail.com	Khet 18.7.22
13	Rasashastra	Dr. Inandra Patil	rsbk.adamc@gmail.com	Patil 18/7/22
14	Agadtantora	Dr. Sunil Chavhan	agadtantora.adamc@gmail.com	Chavhan 18/7/2022
15				



SantDnyaneshwarShikshanSanstha's
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Date: 27.07.2022

Notice

To All Head of Departments

This is to inform that meeting will be held on 1st August 2022 at 10.30 a.m. at meeting hall.

Agenda:

1. Planning of the Year 2022-2023
2. Submission of Evaluation of Department year 2021-2022
3. Discussion about PBAS 2022-2023
4. SMART school requirements
5. Departmental Requirement as per MSR

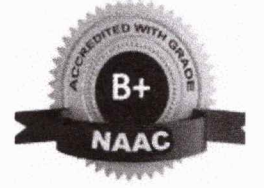
(**Note:** Head of department should be carry Evaluative Departmental report for year 2021-22 & Departmental Requirements)

Ashta
27/7/2022
PRINCIPAL

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College, Ashta, Tal. Walwa, Dist. Sangli



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Date: 09.07.2022

Notice

Following yearly documents should be completed till **30 July 2022**.

1. Departmental Evaluative yearly report
(Duration- 1 April to 31 May 2022).
2. Performance based Appraisal(PBAS)
(Duration- 1 April to till the date).

Format of above documents has sent to departmental & HOD email id in word format.

Complete the documents with HOD sign & submit it with soft copy (word file) for further processing. Hard copy should kept at departmental after evaluation of PBAS.

Email id : iqac.adamc@gmail.com

: kriyasharir.adamc@gmail.com

Ashta
16/7/2022
Principal

Hon. Shri. Annasaheb
Dange Ayurved Medical
College & PGRC, Ashta